



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2712
WEBSITE: WWW.DPR.DELAWARE.GOV

**Delaware Board of Nursing
AWSAM Curriculum Sub-COMMITTEE Minutes
(Approved December 3, 2013)**

The AWSAM Curriculum Sub-Committee held a meeting on October 22, 2013 at 4:00 P.M. in Conference Room C, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Agnes Richardson, Sarah Carmody, Mary Lou Hamilton, Lori Saul, David Lee

ABSENT: Joan Wolf

GUESTS: None

PRESIDING: Agnes Richardson

STAFF: Pamela Zickafoose, Executive Director, Delaware Board of Nursing

CALL TO ORDER: Dr. Richardson called the meeting to order at 4:12 p.m.

REVIEW OF MINUTES: Minutes from October 1, 2013 were reviewed. Ms. Carmody made a motion to accept the minutes as written, seconded by Mr. Lee. By unanimous vote the motion carried.

UNFINISHED BUSINESS:

Final Review Core Curriculum /Training Manual
Tabled until next meeting.

Policies and Procedures Document

Ms. Carmody sent the latest version via email earlier today. She incorporated Ms. Kluger's and Ms. Tyranski's comments. Members reviewed several items and provided direction for Ms. Carmody. The Table of Contents was rearranged so controlled medications would appear last. It was determined an introduction was not necessary in this document since it will be an appendix in the Training Manual. A definition for "stock med" is not necessary since all facilities do not use them. Instead, this could be included in the modules if necessary. A new policy for disposal of medications was added. Ms. Carmody will include the language from the FDA website that is frequently

updated for safe medication disposal. The new error report will be added to the policy once finalized by the full committee. Starting on page 31 the rest of the policies and procedures were eliminated as some information was redundant, some belongs in site specific modules, and other information was not applicable in this course. The policy on Epinephrine was revised to include glucagon. Ms. Carmody will make these changes and incorporate the policies and procedures as Appendix E in the Training Manual.

Quizzes/Exams

Quiz A and the Final Exam were reviewed with corrections suggested. Dr. Zickafoose will make the changes and forward to Ms. Carmody to include in the Training Manual for the next meeting.

Competency Checklist Samples- Appendix F

Tabled until next meeting.

NEW BUSINESS:

AWSAM Update

No update since last meeting.

OTHER BUSINESS before the committee (for discussion only):

Ms. Carmody stated she attended an ANA meeting recently and they asked if we could share our curriculum with them. The AWSAM committee voted to not share at this time. They preferred to wait until the statutory and regulatory changes are implemented and in place.

PUBLIC COMMENT- None

NEXT MEETING- December 3, 2013 at 4:00PM Conference Room C, Cannon Building.

ADJOURNMENT- The meeting was adjourned at 6:08 P.M.

Respectfully submitted,



Pamela C. Zickafoose, EdD, MSN, RN, NE-BC, CNE
Executive Director
Delaware Board of Nursing